

Chapter 5

Section	Description	Fee	Reference
Chapter 1. General Provisions			
1-11(d)	Fee for notice or letter for prosecution of ordinance	\$5.00	
Chapter 2. Administration			
2-314/2-320	Fee for photocopying per page	\$0.25	
	Copying audiotape or compact disc	\$2.50	Res 2008-26
2-319	Tax and assessment search and report fee	\$15.00	Res 2004-54
Chapter 6. Alcohol Beverages			
6-32	Alcohol beverage license fees by class of license		
	Fermented malt beverages:		
	(1) Class "A" fermented malt beverages	\$75.00	
	(2) Class "B" fermented malt beverages	\$100.00	
	(3) Operator's license		
	a. Regular	\$25.00	
	b. Provisional	\$15.00	Res 2001-17
	Intoxicating liquor:		
	(1) Retail "Class A" liquor license	\$400.00	Res 2002-22
	(2) Retail "Class B" liquor license:		
	a. Generally (may be prorated)	\$450.00	Res 2001-17
	b. Clubs incorporated more than 6	\$450.00	Res 2001-17
	(3) Transfers	\$10.00	
	(5) Wine: Annual fee for "Class C" license	\$100.00	
	Liquor license publication fee	\$15.00	Res 2009-27
6-43	Fee for duplicate licenses	\$5.00	Res 2001-17
6-63(d)	Permit for consumption in public parks	\$10.00	
Chapter 10. Amusements and Entertainments			
10-32	License fees for bowling alleys (per alley)	\$7.50	
	Circuses and carnivals	\$25.00	Res 2001-17
	Pool and billiard tables (per table)	\$10.00	
	Jukeboxes (per instrument)	\$10.00	
	Pinball/video machine (per machine)	\$25.00	
	Public entertainments (per performance)	\$5.00	
	Skating or roller rinks	\$50.00	
	Theaters	\$25.00	
10-84	Tavern dancehall license (per year)	\$50.00	
	After January 1	\$25.00	

Section	Description	Fee	Reference
Chapter 14. Animals			
14-31(b)	License, neutered male dog	\$8.00	Res 2008-26
	License, spayed female dog	\$8.00	Res 2008-26
	License, unneutered male dog	\$15.00	Res 2008-26
	License, unspayed female dog	\$15.00	Res 2008-26
	License, kennel		
	Late fee	\$5.00	
14-36	Boarding, dog or cat		
	a. Prior to owner notification, per day	\$6.00	Res 2001-17
	b. After owner notification, per day	\$18.00	Res 2001-17
Chapter 16. Annexation			
16-5	Annexation review fee	\$150.00 (plus municipal consult cost)	Res 2005-57
Chapter 18. Buildings and Building Regulations			
18-4(b)	Building permit and inspection fees:		
	(1) One- and two-family residences (new). Total cost all permits (construction, electrical, HVAC, plumbing, energy)	\$450.00	Res 2001-17
	(2) Residence additions	\$5.00/\$1,000 cost of addition	
	(3) Accessory building, private garages, breezeways (minimum fee)	17.50	
	(4) All commercial property (new)	\$3.00/1,000 assessed value	
	(5) Commercial property renovations, alterations, accessory building, additions	\$5.00/1,000 for first 25,000; \$3.00/1,000 for remainder over 25,000. Minimum fee \$17.50	
	(6) Construction work repairs, alterations, remodeling, reroofing, residing, insulation, porches, decks, patios, stairs, etc.	\$5.00/1,000 for first 25,000; \$3.00/1,000 for remainder over 25,000. Minimum fee \$17.50	
	(7) Plumbing work repairs, alterations, change of fixtures, and additional fixtures	\$5.00/1,000 estimated cost or fraction thereof. Minimum fee \$17.50	
	(8) Heating work repairs, alterations, change of service, replacement including duct work	\$17.50 per unit for first 150,000 BTU; \$3.00/50,000 BTU for remainder over 150,000 BTU.	
	(9) Air conditioning other than wall units (per	\$3.00 per inclinator	

<u>Section</u>	<u>Description</u>	<u>Fee</u>	<u>Reference</u>
(10)	Permanent installed wall units (per unit)	\$15.00	
(11)	Wrecking or razing (per building or	\$17.50	
(12)	Moving building over public way	\$20.00 plus \$1.50 per 1,000 cubic feet for principal buildings. \$3.00 plus \$1.50 per 1,000 cubic feet for accessory building.	
(13)	Failure to obtain permit before work started	Double the fee	
(14)	Certificate of occupancy	No charge	
(15)	Flammable liquid storage	\$5.00 per 1,000 gallon capacity or fraction thereon. Minimum fee \$5.00	
(16)	Fences (permit)	\$17.50	
(17)	Sidewalks and driveways (per permit)	\$17.50	
18-84	Electrician's license:		
(1)	Initial fee	\$25.00	
(2)	Renewal fee	\$25.00	
18-171	Swimming pool permit	\$15.00	
18-221	Moving building permit	\$17.50	Res 2008-26
Chapter 22. Businesses			
26-31	Fees not listed elsewhere in this appendix:		
	Cigarettes	\$50.00	Res 2005-57
	Soft drink beverages	\$5.00	Res 2005-57
Chapter 26. Cemeteries			
26-44(a)	Fees for interment:		
(1)	Grave:		
a.	Weekday	\$500.00	Res 2009-11
b.	Weekend (includes weekdays after 3:00 and holidays)	\$700.00	Res 2009-11
(2)	Grave, cherub:		
a.	Weekday	\$250.00	Res 2009-11
b.	Weekend (includes weekdays after 3:00 and holidays)	\$400.00	Res 2009-11
(3)	Ashes:		
a.	Weekday	\$225.00	Res 2009-11

Section	Description	Fee	Reference
	b. Weekend (includes weekdays after 3:00 and holidays)	\$300.00	Res 2009-11
(4)	Additional interment fees		
	a. Less than two working days'		
	1. Full interment	\$150.00	Res 2009-11
	2. Ashes	\$75.00	Res 2009-11
	b. Winter charges (Dec 1 - April 1)		
	1. Full interment	\$150.00	Res 2009-11
	2. Ashes	\$150.00	Res 2009-11
26-44(b)	Cemetery lots and perpetual care charges:		
(1)	Eight grave spaces		
	a. Resident	\$2,600.00	Res 2009-11
	b. Nonresident	\$3,400.00	Res 2009-11
(2)	Four grave spaces		
	a. Resident	\$1,400.00	Res 2009-11
	b. Nonresident	\$1,800.00	Res 2009-11
(3)	Two grave spaces		
	a. Resident	\$800.00	Res 2009-11
	b. Nonresident	\$1,000.00	Res 2009-11
(4)	One grave space		
	a. Resident	\$400.00	Res 2009-11
	b. Nonresident	\$500.00	Res 2009-11
26-113	Monument/marker foundation approval	\$25.00	Res 2004-54
Chapter 46. Environment			
46-93	City's removal of brush and weeds	\$50.00 (1 hour minimum)	Res 2008-26
Chapter 48. Erosion Control			
48-8	Application review fee		
	a. Erosion control only	\$150.00 (plus municipal consult cost)	Res 2005-57
	b. Erosion control and stormwater management	\$200.00 (plus municipal consult cost)	Res 2005-57
Chapter 54. Floodplain Zoning			
54-52/54-72	Permit - Floodplain development, including fill	\$50.00 (plus municipal consult cost)	Res 2008-26
Chapter 58. Health and Sanitation			

<u>Section</u>	<u>Description</u>	<u>Fee</u>	<u>Reference</u>
Chapter 70. Law Enforcement			
70-35	False burglary/fire false alarm response fee	\$25.00 (after first two false alarms per year)	Res 2005-57
Chapter 86. Parks and Recreation			
86-5/86-7	Commercial/Noncommercial use of park		
	Picnic shelter rental		
	a. Resident	\$28.00	Res 2008-26
	b. Nonresident	\$55.00	Res 2008-26
	c. Profit organization	\$100.00	Res 2008-26
86-5(b)	Fees - Swimming Pool Rates	see separate schedule	Res 2008-26
86-5(b)	Fees - Recreational baseball/softball		
	a. T-Ball, resident	\$25.00	Res 2008-26
	b. T-Ball, nonresident	\$30.00	Res 2008-26
	c. Triple A, resident	\$35.00	Res 2008-26
	d. Triple A, nonresident	\$40.00	Res 2008-26
	e. American League, resident	\$35.00	Res 2008-26
	f. American League, nonresident	\$40.00	Res 2008-26
	g. National League, resident	\$35.00	Res 2008-26
	h. National League, nonresident	\$40.00	Res 2008-26
	i. League of Their Own, resident	\$30.00	Res 2008-26
	j. League of Their Own, nonresident	\$35.00	Res 2008-26
	k. Traveling League, resident	\$40.00	Res 2008-26
	l. Traveling League, nonresident	\$45.00	Res 2008-26
86-6	Ball diamond rental		
	a. Single day (resident)	\$55.00	Res 2008-26
	b. Single day (nonresident)	\$110.00	Res 2008-26
	c. Single day (profit organization)	\$165.00	Res 2008-26
	d. Multi-day tournament (resident)	\$110.00	Res 2008-26

Section	Description	Fee	Reference
	e. Multi-day tournament (non-resident)	\$220.00	Res 2008-26
	f. Multi-day tournament (profit organization)	\$330.00	Res 2008-26
	g. Season (resident)	\$220.00	Res 2008-26
	h. Season (nonresident)	\$275.00	Res 2008-26
	i. Season (profit organization)	\$660.00	Res 2008-26
86-6	Press box, concession stand, scoreboard, and Oscar Dietsch shelter w/ upper ball diamond.		
	a. Season, 0-10 weeks	\$20.00	Res 2009-02
	b. Season, 11-20 weeks	\$40.00	Res 2009-02
	c. Season, over 20 weeks	\$2.00 per week	Res 2009-02
86-5(b)	Pool fees	see separate schedule	Res 2006-44
Chapter 90. Peddlers and Solicitors			
90-3	Application fee for peddlers and solicitors license	\$75.00	Res 2009-17
Chapter 94. Planning			
	Landowner-initiated amendment to the interim or future land use maps	\$300.00 (plus municipal consult cost)	Res 2006-23
Chapter 98. Secondhand Goods			
98-34	License fee for secondhand dealers	\$5.00	
Chapter 102. Solid Waste			
102-6(a)	Disposal stickers (per sticker)	\$1.00	
Chapter 104. Storm Water Management			
104-8	Application review fee		
	a. Stormwater management only	\$150.00 (plus municipal consult cost)	Res 2005-57
	b. Stormwater management and erosion control	\$200.00 (plus municipal consult cost)	Res 2005-57
Chapter 106. Streets, Sidewalks and Public Places			
106-104	City's removal of snow and ice (per occurrence)	\$50.00 (1 hour minimum)	Res 2008-26
106-133	Excavation permit, minimum fee	\$50.00	Res 2005-57
	a. PASER rating <5	\$50.00	Res 2002-22
	b. PASER rating 5-7	\$100.00	Res 2002-22
	c. PASER rating >7	\$200.00	Res 2002-22
106-163	License - Street Use	\$25.00	Res 2008-26
106-256(b)	Special assessments (minimum annual installments)	\$50.00	Res 2005-57

<u>Section</u>	<u>Description</u>	<u>Fee</u>	<u>Reference</u>
Chapter 110. Subdivisions and Other Land Divisions			
110-82	Preliminary application fee - certified survey map	\$150.00 (plus municipal consult cost)	Res 2005-57
110-82	Preliminary application fee - subdivision	\$300.00 (plus municipal consult cost)	Res 2005-57
110-155	Annual alley maintenance fee	\$1.00 per linear foot	Res 2005-57
110-192b(6)	Fee in lieu of dedication of parkland		
	a. Single-family (per lot)	\$775.37	Res 2006-9
	b. Multi-family (per dwelling unit)	\$581.50	Res 2006-9
Chapter 122. Traffic and Vehicles			
122-35	Parking fines	see separate schedule	Res 2006-41
122-67	Temporary permit for heavy construction equipment	\$25.00	Res 2005-57
122-133(b)	Residential parking permit, 7 day	\$10.00	Res 2008-26
122-133(c)	Residential parking permit, annual	\$24.00	Res 2005-57
122-225	Bicycle registration and license	\$5.00	Res 2008-26
122-227	Bicycle registration transfer fee	\$3.00	Res 2005-57
122-311	Taxi vehicle license	\$25.00/vehicle	Res 2009-27
122-314	Taxi operator license	\$30.00	Res 2009-27
Chapter 126. Utilities			
126-123	Sewer volume charge reduction for summer irrigation	\$1.97	Ord 2000-19
	Volume charge	\$2.21/100 cubic feet	Ord 2000-19
	BOD surcharge	\$0.37/lb.	Ord 2000-19
	Septic tank sludge	\$13.65/1,000 gallons	Ord 2000-19
	Holding tank sludge	\$10.21/100 cubic feet	Ord 2000-19
		\$1.45/1,000 gallons	Ord 2000-19
	Fixed monthly charge	\$3.75	Ord 2000-19
126-72(b)	Sanitary sewer new connection hook-up fee		
	a. 3/4" to 5/8" (single family residential)	\$1,250.00	Res 2004-4
	b. 1"	\$2,211.00	Res 2004-4
	c. 1 1/2"	\$5,000.00	Res 2004-4
	d. 2"	\$8,911.00	Res 2004-4
	e. 3"	\$20,000.00	Res 2004-4
	f. 6"	\$80,000.00	Res 2004-4
126-132(c)	Returned check charge	\$25.00	Res 2001-17
126-187	Water impact fee		

Section	Description	Fee	Reference
	a. 3/4" to 5/8" (single family residential)	\$1,200.00	Res 2005-10
	b. 1"	\$3,000.00	Res 2005-10
	c. 1 1/4"	\$4,500.00	Res 2005-10
	d. 1 1/2"	\$6,000.00	Res 2005-10
	e. 2"	\$9,600.00	Res 2005-10
	f. 3"	\$18,000.00	Res 2005-10
	g. 4"	\$30,000.00	Res 2005-10
	h. 6"	\$60,000.00	Res 2005-10
126-254	Stormwater credit review fee	\$15.00 (plus municipal consult cost)	Res 2008-26
Chapter 130. Zoning			
130-115	Conditional use application procedures fee	\$300.00 (plus municipal consult cost)	
130-151(4)	Appeal and variance procedures fee	\$200.00 (plus municipal consult cost)	Res 2001-17
130-178	Zoning map amendment fee (re-zoning)	\$150.00 (plus municipal consult cost)	
130-207	Site plan review fee	\$300.00 (plus municipal consult cost)	
130-412(2)(a)	Fee - bed and breakfast liquor inspection	\$100.00	Res 2008-26
130-1047(b)	Processing fee for review and approval of the general development plan	\$300.00 (plus municipal consult cost)	
130-1048(b)	Processing fee for review and approval of the precise implementation plan	\$300.00	
130-1073(c)	Mobile home park space	\$100.00	
130-1077	Transfer of mobile home license	\$10.00	
130-1272(c)	Sign permit application fee	\$17.50	Res 2003-14
130-1282	Sign application non-compliance	\$35.00	Res 2003-14

(Ord. No. 2000-19; Ord. No. 2000-21; Ord. No. 2000-22; Res. No. 2000-5; Res. No. 2001-17; Res. No. 2002-6; Res. No. 2002-22; Res. 2003-14; Res 2004-4; Res 2004-54; Res 2005-6; Res 2005-9; Res 2005-10; Res 2005-57; Res 2006-9; Res 2006-23; Res 2006-41; Res 2006-44; Res 2008-26; Res 2009-02; Res 2009-11; Res 2009-17)

CONDITIONAL USE APPLICATION

Evansville, Wisconsin

Version: September 14, 2005

FACT SHEET

What is a conditional use?

A conditional use is a land use that would not be appropriate generally or without restriction throughout a specified area but which, if controlled as to the number, area, location, or relation to the neighborhood, could promote the public health, safety, or general welfare.

What is the purpose of a conditional use permit?

A conditional use permit allows for the possibility of a conditional land use to exist within the city's zoning code. Conditional use permits are often required to protect residential neighborhoods against potentially disruptive uses. For example, uses which might generate substantial amounts of noise, odor, traffic, or are otherwise incompatible with the neighborhood.

It is the responsibility of the property owner to demonstrate that the use will not create major undesirable impacts on nearby properties, the environment, or the community as a whole. The Evansville Plan Commission may issue a conditional use permit after considering the appropriateness of the use in the proposed location and evaluating how potential undesirable impacts, if any, will be addressed.

What are some examples of uses requiring a conditional use permit?

Some examples of conditional uses include: restaurants, taverns, theaters, arcades, indoor commercial entertainment community living arrangements, vehicle sales or rental, drive through facilities, group day care centers, vehicle repair and maintenance uses, car washes, personal storage facilities, group developments, or heavy industrial uses.

What information is required to apply for a conditional use permit?

The applicant must submit maps clearly identifying the property and location of the proposed use. A written description of the proposed conditional use describing the type of activities, buildings, and structures proposed for the subject property and their general locations and a site plan are also required. The applicant should also provide written justification as to the reasons why the applicant believes the proposed conditional use is appropriate and does not create undesirable impacts on nearby properties, the environment, or the community.

What is the process?

The applicant is encouraged to meet with the City Planner or City Administrator to discuss any questions prior to the submission of the application. After the application is submitted, it will be reviewed by city staff who will check it for completeness and evaluate whether the use is in harmony with the goals of the City's comprehensive plan. The Plan Commission will hold a public hearing, consider the staff recommendations, and make a decision within 60 days of the public hearing. There is a fee of \$300, plus reimbursement of municipal consulting costs. (This fee is in addition to the \$300 fee for site plan review.)

Are there opportunities for public input?

A public hearing will be scheduled for a Plan Commission meeting. Notice of the hearing will be sent to property owners within 250 feet of the subject property, posted at City Hall, and published in the *Evansville Review*. Interested individuals are encouraged to contact city staff with questions prior to the hearing and attend the hearing to share their opinions regarding the application.

Note: This fact sheet is prepared to facilitate an understanding about conditional use permits. Applicants should refer to the City's zoning code for further explanation and requirements. Please contact the City Planner at 608-882-2266 if you have any questions.

CONDITIONAL USE APPLICATION

Evansville, Wisconsin

Version: September 14, 2005

General instructions. Complete this application as it applies to your project and submit 12 copies to the City Clerk along with the required application fee. Before you formally submit your application and fee, you may submit one copy to the City Planner who will ensure it is complete. If you have any questions, don't hesitate to contact the City Planner at 608-882-2266. You may download this file as a Microsoft Word file off of the City's website at www.ci.evansville.wi.gov.

- Office Use Only -

Initial application fee	\$300
Receipt number	_____
Date of pre-application meeting	_____
Date of determination of completeness	_____
Name of zoning administrator	_____
Date of Plan Commission review	_____
Application number	_____

1. Applicant information

Applicant name _____

Street address _____

City _____

State and zip code _____

Daytime telephone number _____

Fax number, if any _____

E-mail, if any _____

2. Agent contact information. Include the names of agents, if any, that helped prepare this application including the supplemental information. Agents may include surveyors, engineers, landscape architects, architects, planners, and attorneys.

	Agent 1	Agent 2	Agent 3
Name	_____	_____	_____
Company	_____	_____	_____
Street address	_____	_____	_____
City	_____	_____	_____
State and zip code	_____	_____	_____
Daytime telephone number	_____	_____	_____
Fax number, if any	_____	_____	_____
E-mail, if any	_____	_____	_____

3. Subject property information

Street address	_____	
Parcel number	6 - 27 - _____	Note: the parcel number can be found on the tax bill for the property or may be obtained from the City.
Current zoning classification(s)	<p style="text-align: center;">Note: The zoning districts are listed below.</p> <p>Agricultural Districts A-1 A-2 A-3</p> <p>Residential Districts RR LL-R12 LL-R12A LL-R12B LL-R12C LL-R15 LL-R15A LL-R15B LL-R15C R-1 R-1A R-1B R-1C R-2 R-3</p> <p>Business Districts B-1 B-2 B-3 B-4</p> <p>Planned Office District O-1</p> <p>Industrial Districts I-1 I-2 I-3</p>	
Describe the current use	_____	

CONDITIONAL USE APPLICATION

Evansville, Wisconsin

Version: September 14, 2005

4. Proposed use. Describe the proposed use.

5. Operating conditions. For non-residential uses, describe anticipated operating conditions (hours of operation, conditions that may affect surrounding properties, etc.)

6. Potential nuisances. Describe any potential nuisances relating to street access, traffic visibility, parking, loading, exterior storage, exterior lighting, vibration, noise, air pollution, odor, electromagnetic radiation, glare and heat, fire and explosion, toxic or noxious materials, waste materials, drainage, and hazardous materials.

7. Review criteria. Describe the reasons why you believe the proposed use is in keeping with the City's master plan. Refer to Section 130-104(3)a-f of the Municipal Code for the review criteria.

CONDITIONAL USE APPLICATION

Evansville, Wisconsin

Version: September 14, 2005

8. **Other information.** Provide any other information relating to the intended project and its relation to nearby properties.

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9. **Site plan.** Attach one copy of a site plan (11" x 17") to each application. In addition, the city planner may require one copy that is 24" x 36". A checklist of items that must be shown on the site plan is included at the end of this application.

10. **Location map.** Attach a map (8 1/2" x 11") that shows the subject property and all parcels lying within 250 feet of the subject property. This map shall be reproducible with a photocopier, at a scale which is not less than one inch equals 600 feet. It shall include a graphic scale and a north arrow.

11. Applicant certification

<p>◆ I certify that the application is true as of the date it was submitted to the City for review.</p> <p>◆ I understand that I may be charged additional fees (above and beyond the initial application fee) consistent with the Municipal Code.</p>	
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Applicant Signature

Date

Governing Regulations

The procedures and standards governing this application process are found in Chapter 130, Article 2, Division 8, of the Municipal Code.

CONDITIONAL USE APPLICATION

Evansville, Wisconsin

Version: September 14, 2005

Site Plan Checklist	Complete ?	
	Yes	No
a. Title block with name, address, and phone and fax numbers of the current property owner and/or agents (developer, architect, engineer, planner) for the project	<input type="checkbox"/>	<input type="checkbox"/>
b. Date of the original plan and the latest date of revision	<input type="checkbox"/>	<input type="checkbox"/>
c. North arrow and graphic scale (not smaller than one inch equals 100 feet)	<input type="checkbox"/>	<input type="checkbox"/>
d. Parcel number of the subject property	<input type="checkbox"/>	<input type="checkbox"/>
e. Property lines and existing and proposed right-of-way lines, with bearings and distances clearly labeled	<input type="checkbox"/>	<input type="checkbox"/>
f. Existing and proposed easement lines and dimensions with a key on the margin describing ownership and purpose	<input type="checkbox"/>	<input type="checkbox"/>
g. Required building setback lines	<input type="checkbox"/>	<input type="checkbox"/>
h. Existing and proposed buildings, structures, and paved areas, including building entrances, walks, drives, decks, patios, fences, utility poles, drainage facilities, and walls	<input type="checkbox"/>	<input type="checkbox"/>
i. The location and dimension (cross section and entry throat) of all access points onto public streets	<input type="checkbox"/>	<input type="checkbox"/>
j. The location and dimensions of on-site parking (and off-site parking provisions if they are to be employed), including a summary of the number of parking stalls provided versus required by this chapter	<input type="checkbox"/>	<input type="checkbox"/>
k. The location and dimension of all loading and service areas of the subject property	<input type="checkbox"/>	<input type="checkbox"/>
l. The location of all outdoor storage areas and the design of all screening devices	<input type="checkbox"/>	<input type="checkbox"/>
m. The location, type, height, size, and lighting of all signage (existing and proposed)	<input type="checkbox"/>	<input type="checkbox"/>
n. The location, type, height, design/type, illumination power and orientation of all exterior lighting on the subject property, including clear demonstration of compliance with lighting requirements of the zoning code	<input type="checkbox"/>	<input type="checkbox"/>
o. The location and type of any permanently protected green space areas	<input type="checkbox"/>	<input type="checkbox"/>
p. The location of existing and proposed drainage facilities	<input type="checkbox"/>	<input type="checkbox"/>
q. In the legend, data for the subject property as follows:	<input type="checkbox"/>	<input type="checkbox"/>
1. Lot area (square feet or acres)	<input type="checkbox"/>	<input type="checkbox"/>
2. Floor area (square feet)	<input type="checkbox"/>	<input type="checkbox"/>
3. Floor area ratio	<input type="checkbox"/>	<input type="checkbox"/>
4. Impervious surface area (square feet)	<input type="checkbox"/>	<input type="checkbox"/>
5. Impervious surface ratio	<input type="checkbox"/>	<input type="checkbox"/>
6. Building height (feet)	<input type="checkbox"/>	<input type="checkbox"/>

BUILDING AND NEW CONSTRUCTION PERMITS

Contact: David Wartenweiler, Building Inspector 608-882-2264
dave.wartenweiler@ci.evansville.wi.gov

A building permit is required for all new principal buildings, all additions, and all new accessory buildings – including decks and garages, and fences – prior to the commencement of construction within the City of Evansville. In addition, a building permit is required for any work (interior or exterior) valued at more than \$1,000 or any exterior work to a structure in the City's Historic District (click here for a map).

Proposed repairs or improvements to the exterior of any structure with the City's Historic District requires prior review and comment by the City's Historic Preservation Commission (HPC). For additional information about the HPC go to <http://www.ci.evansville.wi.gov/visitors/history.htm> or call the City Clerk/Treasurer's office at **608-882-2266**.

See Section 3G for specifics on City of Evansville demolition regulations within the Historic District.

All building permits are available at the Clerks office. The City's Building Inspector issues new construction permits. All building permits issued must be placed within a visible location on the construction site; these permits expire 24 months after the date issued.

All accessory structures require a minimum of 3' setback from any property line and within a minimum of 10' from any residence. Fences may be located up to the property lines; however, no fence may be built higher than 6' tall. All additions, including decks, must include a plot plan showing the required setbacks. Generally, most residential side yard setbacks are 8'.

Current **City of Evansville Fee Schedule**** for Building Permits and Land Use and Development Projects is available online at: <http://www.ci.evansville.wi.gov/code/applicationforms.htm>

This includes fees for land use actions such as annexation, change in zoning, conditional use permit, land division, and site plan review.

**Fee Schedule Not Available online at time of printing 3-13-10.

Wisconsin Division of Safety and Buildings Wisconsin Stats. 101.63, 101.73	WISCONSIN UNIFORM BUILDING PERMIT APPLICATION Instructions on back of second ply. The information you provide may be used by other government agency programs [(Privacy Law, s. 15.04 (1)(m))]	Application No. _____ Parcel No. _____
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PERMIT REQUESTED Constr. HVAC Electric Plumbing Erosion Control Other:

Owner's Name	Mailing Address	Tel.
Contractor Name & Type	Lic/Cert#	Mailing Address
Dwelling Contractor (Constr.)		
Dwelling Contr. Qualifier	The Dwelling Contr. Qualifier shall be an owner, CEO, COB or employee of the Dwelling Contr.	
HVAC		
Electrical		
Plumbing		

PROJECT LOCATION Lot area Sq.ft. One acre or more of soil will be disturbed _____ 1/4, _____ 1/4, of Section _____, T _____ N, R _____ E (or) W

Building Address _____ Subdivision Name _____ Lot No. _____ Block No. _____

Zoning District(s) _____ Zoning Permit No. _____ Setbacks: Front _____ ft. Rear _____ ft. Left _____ ft. Right _____ ft.

1. PROJECT	3. OCCUPANCY	6. ELECTRIC	9. HVAC EQUIP.	12. ENERGY SOURCE																												
<input type="checkbox"/> New <input type="checkbox"/> Repair <input type="checkbox"/> Alteration <input type="checkbox"/> Raze <input type="checkbox"/> Addition <input type="checkbox"/> Move <input type="checkbox"/> Other:	<input type="checkbox"/> Single Family <input type="checkbox"/> Two Family <input type="checkbox"/> Garage <input type="checkbox"/> Other:	Entrance Panel Amps: _____ <input type="checkbox"/> Underground <input type="checkbox"/> Overhead	<input type="checkbox"/> Furnace <input type="checkbox"/> Radiant Basebd <input type="checkbox"/> Heat Pump <input type="checkbox"/> Boiler <input type="checkbox"/> Central AC <input type="checkbox"/> Fireplace <input type="checkbox"/> Other:	<table border="1" style="width:100%; border-collapse: collapse;"> <tr> <td>Fuel</td> <td>Nat Gas</td> <td>LP</td> <td>Oil</td> <td>Elec</td> <td>Solid</td> <td>Solar</td> </tr> <tr> <td>Space Htg</td> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> </tr> <tr> <td>Water Htg</td> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> </tr> </table> <input type="checkbox"/> Dwelling unit has 3 kilowatt or more in electric space heating equipment capacity.	Fuel	Nat Gas	LP	Oil	Elec	Solid	Solar	Space Htg	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Water Htg	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>							
Fuel	Nat Gas	LP	Oil	Elec	Solid	Solar																										
Space Htg	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>																										
Water Htg	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>																										
<table border="1" style="width:100%; border-collapse: collapse;"> <tr> <th colspan="4">AREA INVOLVED (sq ft)</th> </tr> <tr> <th>Unit 1</th> <th>Unit 2</th> <th colspan="2">Total</th> </tr> <tr> <td>Unfin. Bsmt</td> <td></td> <td></td> <td></td> </tr> <tr> <td>Living Area</td> <td></td> <td></td> <td></td> </tr> <tr> <td>Garage</td> <td></td> <td></td> <td></td> </tr> <tr> <td>Deck</td> <td></td> <td></td> <td></td> </tr> <tr> <td>Totals</td> <td></td> <td></td> <td></td> </tr> </table>	AREA INVOLVED (sq ft)				Unit 1	Unit 2	Total		Unfin. Bsmt				Living Area				Garage				Deck				Totals				4. CONST. TYPE <input type="checkbox"/> Site-Built <input type="checkbox"/> Mfd. per WI UDC <input type="checkbox"/> Mfd. per US HUD 5. STORIES <input type="checkbox"/> 1-Story <input type="checkbox"/> 2-Story <input type="checkbox"/> Other: <input type="checkbox"/> Plus Basement	7. WALLS <input type="checkbox"/> Wood Frame <input type="checkbox"/> Steel <input type="checkbox"/> ICF <input type="checkbox"/> Timber/Pole <input type="checkbox"/> Other:	10. SEWER <input type="checkbox"/> Municipal <input type="checkbox"/> Sanitary Permit# _____ 11. WATER <input type="checkbox"/> Municipal <input type="checkbox"/> On-Site Well	13. HEAT LOSS _____ BTU/Hr Total Calculated Envelope and Infiltration Losses ("Maximum Allowable Heating Equipment Output" on Energy Worksheet; "Total Building Heating Load" on Rescheck report)
AREA INVOLVED (sq ft)																																
Unit 1	Unit 2	Total																														
Unfin. Bsmt																																
Living Area																																
Garage																																
Deck																																
Totals																																
				14. EST. BUILDING COST w/o LAND \$ _____																												

I agree to comply with all applicable codes, statutes and ordinances and with the conditions of this permit; understand that the issuance of the permit creates no legal liability, express or implied, on the state or municipality; and certify that all the above information is accurate. If one acre or more of soil will be disturbed, I understand that this project is subject to ch. NR 151 regarding additional erosion control and stormwater management and the owner shall sign the statement on the back of the permit if not signing below. I expressly grant the building inspector, or the inspector's authorized agent, permission to enter the premises for which this permit is sought at all reasonable hours and for any proper purpose to inspect the work which is being done.

I vouch that I am or will be an owner-occupant of this dwelling for which I am applying for an erosion control or construction permit without a Dwelling Contractor Certification and have read the cautionary statement regarding contractor responsibility on the reverse side of the last ply.

APPLICANT'S SIGNATURE _____ **DATE SIGNED** _____

APPROVAL CONDITIONS This permit is issued pursuant to the following conditions. Failure to comply may result in suspension or revocation of this permit or other penalty. See attached for conditions of approval.

ISSUING JURISDICTION Town of Village of City of County of State → State-Contracted Inspection Agency#: _____ Municipality Number of Dwelling Location _____

IS:	PERMIT(S) ISSUED	WIS PERMIT SEAL #	PERMIT ISSUED BY:
Plan Review \$ _____ Inspection \$ _____ Wis. Permit Seal \$ _____ Other \$ _____ Total \$ _____	<input type="checkbox"/> Construction <input type="checkbox"/> HVAC <input type="checkbox"/> Electrical <input type="checkbox"/> Plumbing <input type="checkbox"/> Erosion Control		Name _____ Date _____ Tel. _____ Cert No. _____

VARIANCE APPLICATION

Evansville, Wisconsin

Version: April 20, 2005

General instructions. Complete this application as it applies to your project and submit 12 copies to the City Clerk along with the required application fee. Before you formally submit your application and fee, you may submit one copy to the City Planner who will ensure it is complete. If you have any questions, don't hesitate to contact the City Planner at 608-882-2266. You may download this file as a Microsoft Word file off of the City's website at www.ci.evansville.wi.gov.

- Office Use Only -

Initial application fee	\$200
Receipt number	_____
Date of pre-application meeting, if any	_____
Date of determination of completeness	_____
Name of zoning administrator	_____
Date of Board of Appeals review	_____
Application number	_____

1. Applicant information

Applicant name _____

Street address _____

City _____

State and zip code _____

Daytime telephone number _____

Fax number, if any _____

E-mail, if any _____

2. Agent contact information Include the names of agents, if any, that helped prepare this application including the supplemental information. Agents may include surveyors, engineers, landscape architects, architects, planners, and attorneys.

	Agent 1	Agent 2	Agent 3
Name			
Company			
Street address			
City			
State and zip code			
Daytime telephone number			
Fax number, if any			
E-mail, if any			

3. Subject property information

Street address		
Parcel number	6 - 27 - _____ . _____	Note: The parcel number can be found on the tax bill for the property or may be obtained from the City.
Current zoning classification	<p style="text-align: center;">Note: The zoning districts are listed below.</p> <p>Agricultural Districts A-1 A-2 A-3</p> <p>Residential Districts RR LL-R12 LL-R12A LL-R12B LL-R12C LL-R15 LL-R15A LL-R15B LL-R15C R-1 R-1A R-1B R-1C R-2 R-3</p> <p>Business District B-1 B-2 B-3</p> <p>Planned Office District O-1</p> <p>Industrial Districts I-1 I-2 I-3</p>	
Describe the current use		

VARIANCE APPLICATION

Evansville, Wisconsin

Version: April 20, 2005

4. Provide the section number of the Municipal Code from which a variance is being sought along with the standard. Finally, describe the variance being requested.

5. Describe the exceptional, extraordinary, or unusual circumstances or conditions applying to the lot or parcel, structure, use, or intended use that do not apply generally to other properties or uses found within the zoning district in which the subject property is located. (Refer to Section 130-153 (1) Evansville Municipal Code.)

6. Describe how the variance will not create a substantial detriment to adjacent property and will not be contrary to the purpose of the zoning code or the public interest. (Refer to Section 130-153 (2) Evansville Municipal Code.)

7. In considering your application, the Board of Appeals needs to consider those factors listed in the last section of this application. Not all of these factors will relate to your application. For those that do, provide any pertinent information relating to your application.

8. **Other information.** You may provide any other information you feel will assist city staff and the Board of Appeals with the review of this application.

VARIANCE APPLICATION

Evansville, Wisconsin

Version: April 20, 2005

9. If the requested variance would modify a dimensional standard, attach one copy of a drawing (11" x 17") to each application, which shows the required dimensional standards and the proposed dimensions.

10. Applicant certification

- ◆ I certify that the application is true as of the date it was submitted to the City for review.
- ◆ I understand that I may be charged additional fees (above and beyond the initial application fee) consistent with the Municipal Code.

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Applicant Signature

Date

Governing Regulations	The procedures and standards governing this application process are found in Chapter 130, Article 2, Division 6, of the Municipal Code.
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Information to Be Considered (See question 7) (Refer to Section 130-153 and 130-131 Evansville Municipal Code.)

1. Site design and physical characteristics
 - a. Existing topography, drainage patterns, and vegetative cover and the suitability of the proposed use in this regard
 - b. Availability of water, sewer, rail, and other services and the utility requirements of the proposed site
 - c. Where public sewers are not available, the percolation characteristics of the soil
 - d. Adequacy of the proposed internal circulation system, including safety considerations
 - e. Access to sites from the internal circulation system
 - f. The costs of providing various public services
 - g. Appearance (how the area will look)
2. Site location relative to public road network
 - a. Convenient access to a public road network (safety of access points)
 - b. Visibility from the proposed road and the need for visibility
 - c. Access; the location is to provide access primarily by right hand turning movements
3. Land use
 - a. Compatibility with existing or proposed uses in the area
 - b. Relation to any existing land use plan
 - c. Relation to existing or proposed development at nearby interchanges
4. Traffic generation
 - a. Amount of daily and peak-hour traffic to be generated, related to site size. Traffic shall be subclassified as to arterial, collector, and local streets
 - b. Amount of traffic generated relative to existing and anticipated ultimate generated traffic in the area
 - c. Expected composition of site-generated traffic by vehicle types
 - d. Effect of site-generated traffic on the operation of the area
 - e. Safety and convenience of future users
5. Community effects
 - a. Immediate and long range tax base
 - b. Access to market or service area
 - c. Relation to the public interest, the purpose and intent of this chapter and substantial justice to all parties concerned
 - d. Compliance with the master plan's goals and objectives
6. Other relevant factors
 - a. Compliance with the performance standards in article III of the zoning code
 - b. Other additional impacts

LAND OWNER-INITIATED ZONING MAP AMENDMENT APPLICATION

Evansville, Wisconsin

Version: April 20, 2005

FACT SHEET

What is meant by zoning?

Zoning is a legislative process through which the City Council divides the municipality into districts or zones, and adopts specific regulations for each of the districts concerning the use of land and the placement, spacing, and size of buildings. Zoning represents a democratic method for setting the ground rules for how development can occur within the community.

What is the purpose of zoning?

The primary goal of zoning is to avoid or minimize disruptive land use patterns involving incompatible land uses. Other goals that a community attempts to address through zoning could include: reducing congestion on public streets; facilitating the creation of a convenient, attractive and harmonious community; facilitating the provision of adequate police and fire protection, transportation, water, sewerage, schools, parks, playgrounds, and other public requirements; protecting against the overcrowding of land; encouraging economic development activities; providing for the preservation of agricultural land; promoting the creation and preservation of affordable housing; and encouraging the most appropriate use of land within the locality.¹

How does zoning work?

A zoning ordinance consists of two parts: a map and text. The map shows how a community is divided into different use districts or zones. The text explains the zoning rules that apply in each zoning district and the procedures for administering and applying the zoning ordinance.

Can the zoning of a property be changed?

Yes, the property owner may submit an application for rezoning. A map of the property and surrounding land must accompany the application. The property owner should include a written statement or justification for the request, including the reasons why the applicant believes the proposed amendment is in harmony with the recommendations of the City's Master Plan. There is an application fee of \$150, plus reimbursement of municipal consulting costs.

Are there opportunities for public input?

A public hearing will be scheduled for a Plan Commission meeting. Notice of the hearing will be sent to property owners within 250 feet of the subject property, posted at City Hall, and published in the *Evansville Review*. Interested individuals are encouraged to contact city staff with questions prior to the hearing, as well as attending the hearing to share their opinions regarding the proposed zoning change.

Note: This fact sheet is prepared to facilitate an understanding about zoning and the rezoning process. Applicants should refer to City's zoning code for further explanation and requirements. Please contact the City Planner at 882-2266 if you have any questions.

¹ The Planning Commissioners Journal No. 42, Spring 2001.

LAND OWNER-INITIATED ZONING MAP AMENDMENT APPLICATION

Evansville, Wisconsin

Version: April 20, 2005

General instructions. Complete this application as it applies to your project and submit 12 copies to the City Clerk along with the required application fee. Before you formally submit your application and fee, you may submit one copy to the City Planner who will ensure it is complete. If you have any questions, don't hesitate to contact the City Planner at 608-882-2266. You may download this file as a Microsoft Word file off of the City's website at www.ci.evansville.wi.gov.

- Office Use Only -

Initial application fee	\$150
Receipt number	_____
Date of pre-application meeting, if any	_____
Date of determination of completeness	_____
Name of zoning administrator	_____
Date of Plan Commission review	_____
Application number	_____

1. Applicant information

Applicant name _____

Street address _____

City _____

State and zip code _____

Daytime telephone number _____

Fax number, if any _____

E-mail, if any _____

2. Agent contact information Include the names of agents, if any, that helped prepare this application including the supplemental information. Agents may include surveyors, engineers, landscape architects, architects, planners, and attorneys.

	Agent 1	Agent 2	Agent 3
Name	_____	_____	_____
Company	_____	_____	_____
Street address	_____	_____	_____
City	_____	_____	_____
State and zip code	_____	_____	_____
Daytime telephone number	_____	_____	_____
Fax number, if any	_____	_____	_____
E-mail, if any	_____	_____	_____

3. Subject property information

Parcel number(s)	6 - 27 - _____ . _____	6 - 27 - _____ . _____	6 - 27 - _____ . _____
	6 - 27 - _____ . _____	6 - 27 - _____ . _____	6 - 27 - _____ . _____
	Note: The parcel number can be found on the tax bill for the property or may be obtained from the City.		
Current zoning classification(s)	Note: The zoning districts are listed below.		
	Agricultural Districts A-1 A-2 A-3		
	Residential Districts RR LL-R12 LL-R12A LL-R12B LL-R12C LL-R15 LL-R15A LL-R15B LL-R15C R-1 R-1A R-1B R-1C R-2 R-3		
	Business Districts B-1 B-2 B-3		
	Planned Office District O-1		
	Industrial Districts I-1 I-2 I-3		

LAND OWNER-INITIATED ZONING MAP AMENDMENT APPLICATION

Evansville, Wisconsin

Version: April 20, 2005

Describe the current use of each parcel	
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4. Indicate what zoning district designation you would like the subject property to be zoned as. If multiple zones are proposed, use the parcel map provided as part of #7 below to show the proposed configuration.

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5. From the list below, check those reasons why you believe the zoning map and/or zoning classification should be changed.

<p><input type="checkbox"/> The designation of the official zoning map and/or zoning classification should be brought into conformity with the city's comprehensive plan.</p> <p><input type="checkbox"/> A mistake was made in mapping on the official zoning map and/or zoning classification.</p> <p><input type="checkbox"/> Factors have changed (e.g., availability of new data, the presences of new roads or other infrastructure, additional development, annexation, or other zoning changes), making the subject property more appropriate for a different zoning district.</p> <p><input type="checkbox"/> Growth patterns or rates have changed, thereby creating the need for an amendment to the official zoning map and/or zoning classification.</p>

6. For each of the reasons checked above, provide additional detail.

--

7. **Location map.** Attach a map (8½" x 11") that shows those parcels to be rezoned and all parcels lying within 250 feet of the subject property. This map shall be reproducible with a photocopier, at a scale which is not less than one inch equals 600 feet. It shall clearly show the parcel number of each parcel to be rezoned, a graphic scale, and a north arrow.

LAND OWNER-INITIATED ZONING MAP AMENDMENT APPLICATION

Evansville, Wisconsin

Version: April 20, 2005

8. Applicant certification

- ◆ I certify that the application is true as of the date it was submitted to the City for review.
- ◆ I understand that I may be charged additional fees (above and beyond the initial application fee) consistent with the Municipal Code.
- ◆ I understand that the City Council may ask for additional information.
- ◆ I understand that if the City Council denies this application, I may not resubmit this same application during the 12-month period from the date of the City Council's decision, unless there is new evidence or proof of change as certified by the zoning administrator.

Applicant Signature

Date

Governing Regulations

The procedures and standards governing this application process are found in Chapter 130, Article 2, Division 7, of the Municipal Code.

FLOODPLAIN DEVELOPMENT APPLICATION

Evansville, Wisconsin

Version: August 2, 2006

General instructions. Complete this application as it applies to your project and submit 2 copies to the City Clerk. Before you formally submit your application, you may submit one copy to the zoning administrator who will ensure it is complete. If you have any questions, don't hesitate to contact the zoning administrator at 608-882-2266. You may download this file as a Microsoft Word file off of the City's website at www.ci.evansville.wi.gov.

- Office Use Only -

Initial application fee	\$50
Receipt number	_____
Date of pre-application meeting	_____
Date of determination of completeness	_____
Name of zoning administrator	_____
Application number	_____

1. Applicant information

Applicant name _____

Street address _____

City _____

State and zip code _____

Daytime telephone number _____

Fax number, if any _____

E-mail, if any _____

2. Property owner information, if different than applicant If the proposed project will occur on multiple parcels, include the information for all of the property owners.

	Property Owner 1	Property Owner 2	Property Owner 3
Name			
Street address			
City			
State and zip code			

3. Agent contact information Include the names of agents, if any, that helped prepare this application including the supplemental information. Agents may include surveyors, engineers, landscape architects, architects, planners, and attorneys.

	Agent 1	Agent 2	Agent 3
Name			
Company			
Street address			
City			
State and zip code			
Daytime telephone number			
Fax number, if any			
E-mail, if any			

FLOODPLAIN DEVELOPMENT APPLICATION

Evansville, Wisconsin

Version: August 2, 2006

4. Subject property information

Parcel number(s)	6-27-____.____	6-27-____.____	6-27-____.____
	6-27-____.____	6-27-____.____	6-27-____.____
	Note: The parcel number can be found on the tax bill for the property or may be obtained from the City.		
Address			
Current zoning classification(s)	Note: The zoning districts are listed below.		
	Agricultural Districts A-1 A-2 A-3 Residential Districts RR LL-R12 LL-R12A LL-R12B LL-R12C LL-R15 LL-R15A LL-R15B LL-R15C R-1 R-1A R-1B R-1C R-2 R-3 Business Districts B-1 B-2 B-3 B-4 B-5 Planned Office District O-1 Industrial Districts I-1 I-2 I-3		

5. General information

Yes	No	
<input type="checkbox"/>	<input type="checkbox"/>	Will your project, as designed, require the issuance of a variance?
<input type="checkbox"/>	<input type="checkbox"/>	Is the project located in the floodway as shown on the flood insurance rate map for Evansville (Panel Number 550366 0001 C)?
<input type="checkbox"/>	<input type="checkbox"/>	Are there any restrictive covenants or deed restrictions currently on the property? If yes, be sure your project is consistent with them.

6. Adjoining land uses Generally describe the land uses that adjoin the subject property.

North	_____
South	_____
East	_____
West	_____

7. **Site plan** Attach a site plan (11" x 17") that depicts the following (1) property boundary lines of the subject parcel (2) approximate location of all floodplain boundaries in the vicinity of the project as depicted on the floodplain maps which are available from the zoning administrator (3) location of existing improvements (5) location of existing natural features (such as swales, streams, ponds) (6) location of all proposed improvements.

FLOODPLAIN DEVELOPMENT APPLICATION

Evansville, Wisconsin

Version: August 2, 2006

8. Project information. Indicate which of the following types of activities are included in the project and provide the information as listed. The zoning administrator may ask for additional information following a preliminary review of the application.

Yes	No	Type of Project	Type of Preliminary Information Required
<input type="checkbox"/>	<input type="checkbox"/>	Placement of fill (no other development involved)	(1) calculations for the amount of fill to be placed within the 100-year floodplain (2) a map showing where the fill will be placed
<input type="checkbox"/>	<input type="checkbox"/>	Construction of a residence or addition	(1) existing ground elevation where the residence or addition is to be built and the calculated height of the 100-year floodplain at that location (2) calculations for the amount of fill that will be placed around the perimeter of the building
<input type="checkbox"/>	<input type="checkbox"/>	Construction of a nonresidential building or addition	(1) existing ground elevation where the building or addition is to be built and the calculated height of the 100-year floodplain at that location (2) calculations for the amount of fill that will be placed around the perimeter of the building and/or description of how the building will meet the design standards as may be appropriate
<input type="checkbox"/>	<input type="checkbox"/>	Stabilization of a stream bank	(1) description of existing conditions (2) historical overview of trends in stream movement, if any (3) description of the problem (4) description of the objectives for the project (5) plan view of the project area which shows the beginning and ending points of the treatment and the types of treatment to be used (6) a typical cross-section (based on survey data) of the stream from bank to bank, which shows the existing condition and proposed treatment and the height of the 100-year flood event, the base flow elevation, and the bankfull elevation (7) description of the design alternatives considered, but which were rejected (8) specifications for the treatment material (type, sizes, quantities, etc.) (9) description of the project implementation (project phases, sediment control, staging area, cleanup, etc.)
<input type="checkbox"/>	<input type="checkbox"/>	Watercourse alteration	(1) description of existing conditions; (2) description of the objectives for the project (3)) plan view of the project area which shows the beginning and ending points of the relocation and the types of treatment
<input type="checkbox"/>	<input type="checkbox"/>	Construction of a bridge or dam or installation of a culvert	(1) drawings and specifications as certified by a professional engineer (2) calculations for the amount of fill to be placed in the floodplain (3) cross-section of the stream at the location of the bridge which shows the existing condition and the elevations of the 100-year flood event and the lowest part of the bridge
<input type="checkbox"/>	<input type="checkbox"/>	Construction of a road or similar facility	(1) description of existing conditions (2) description of the objectives for the project (3) calculations for the amount of material to be placed in the floodplain (4) calculations to show that the culvert(s) will be large enough to handle expected flows
<input type="checkbox"/>	<input type="checkbox"/>	Installation of a dock, pier, navigational aid, or similar structure	dimensions and other specifications
<input type="checkbox"/>	<input type="checkbox"/>	Development of a pond or alteration	(1) description of existing conditions; (2) description of the objectives for the project (3) calculations for the amount of material to be removed from the pond (4) description of where the material will be placed outside of the floodplain
<input type="checkbox"/>	<input type="checkbox"/>	Other: _____	

FLOODPLAIN DEVELOPMENT APPLICATION

Evansville, Wisconsin

Version: August 2, 2006

9. **Other information.** You may provide any other information you feel will assist the zoning administrator with the review of this application.

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10. Applicant certification

- ◆ I certify that the application is true as of the date it was submitted to the City for review.
- ◆ I understand that submission of this application authorizes city officials, employees, and other designated agents to enter the property to conduct whatever site investigations are necessary to review this application. This does not authorize any individual to enter any structure on the property.
- ◆ I understand that I may be required to obtain other necessary permits from federal, state, and local agencies, including those required by the U.S. Army Corps of Engineers and the Wisconsin Department of Natural Resources.
- ◆ I understand that I am required to provide written certification that the project was completed consistent with this approval and the city's floodplain management regulations.
- ◆ I understand that I am required to notify the zoning administrator within 10 days of when the project as may be authorized is complete.
- ◆ I understand that I may be charged additional fees (above and beyond the initial application fee) consistent with the Municipal Code.

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Applicant signature

Date

Governing Regulations The procedures and standards governing this application process are found in Chapter 54 of the Municipal Code.

11. Authorization – for official use only.

	Comments, if any:
_____ Zoning administrator	_____ Date